

Erasmus+ Programme

Key Action 1 – Higher Education

Students Mobility for Traineeship

Hosting SCHOOL

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| SCHOOL INFORMATION | |
| Name of the school | ISTITUTO COMPRENSIVO PIAZZA MINUCCIANO |
| Address inc post code | PIAZZA MINUCCIANO, 33 - 00139 ROME |
| Telephone | +39 0688386350 |
| Fax | +39 068124398 |
| E-mail | [rmic8ed008@istruzione.it](mailto:rmic8ed008@istruzione.it) |
| Website | [www.scuolamajorana.it](http://www.scuolamajorana.it) |
| Number of employees | 130 |
| CONTACT DETAILS | |
| Contact person for this traineeship | Roberta Cortella |
| Department and designation, job title | FOREIGN LANGUAGES DEPARTMENT  SPANISH LANGUAGE TEACHER |
| Direct telephone number | +39 3398050313 |
| E-mail address | [roberta.cortella@icloud.com](mailto:roberta.cortella@icloud.com) |
| APPLICATION PROCEDURE | |
| Who to apply to (including contact details) | Dirigente scolastico (School Director) Marina Todini |
| Deadline for applications (if any) | Preferably within 20th June 2014, but deadline is flexible. |
| Application process | Please send CV in English and motivation letter to the school e-mail address. |
| TRAINEESHIP INFORMATION | |
| Subject area (languages; education; mathematics...) | The school would like to recruit one or more language assistants to be involved in the teaching of English, German and Spanish lessons |
| Location | Istituto Comprensivo Piazza Minucciano  Piazza Minucciano, 33 - 00139 Rome |
| Start Date | 15 September 2014 |
| Duration | 8 months |
| Working hours per week | About 16 |
| Description of activities,tasks | The assistants should have to collaborate with the school language teachers in the organization of the lessons, focusing mainly in the development of listening and speaking skills. Flexibility in contents is required, also in order to involve the assistants in other subjects such as music, geography or whatever are the assistants' attitudes and personal skills. |
| COMPETENCES REQUIRED | |
| Languages and level of competence required | Native speakers with attitude for teaching to 10-14 year old students.  We will evaluate also applications from non-native speakers, but with a very good knowledge of English, German and/or Spanish. |
| Computer skills and level of skills required | Basic computer skill level. The assistants should have to be able to use the common computer softwares, in order to produce some printable material for the lessons. |